

# Lightbox Plexiglass Replacement

## Task

This procedure explains how to replace the Plexiglass on a lightbox.

## Audience

FSR2

## Procedure Steps

1. Loosen the set screws located on the top right hand corner and bottom right hand corner of the light box door. See identified set screw in the pictures below. Please note, one of the screws on the bottom right hand corner will require a nut driver. The other three screw will require an allen wrench.



2. Loosen a set screw located on the top left hand corner of the light box door using a nut driver. The picture below identifies the correct screw to loosen.



3. Now, remove the side part of the door frame from the light box door. Next, remove the Plexiglass. Careful, as the Plexiglass is not sturdy and will bend and fold over.



4. Once removed, insert the new Plexiglass into position. It may be easier to place the bottom half of the Plexiglass in first; slightly bend and insert the top half into

place.

5. Next, re-insert the side door frame back into place. Be sure the corners are flush when jointed together. Tighten and secure the set screws (5 total).



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